



Unilever

UNILEVER PAKISTAN FOODS LIMITED

AVARI PLAZA, FATIMA JINNAH ROAD,

KARACHI - 75530

SECOND INTERIM DIVIDEND - 2018 & BOOK CLOSURE

At its Meeting held on 20 August, 2018, the Company's Board of Directors has declared Interim Dividend of Rs. 44 (Rupees Forty Four Only) i.e. 440% per Ordinary Share of Rs. 10/- payable to Members on the Ordinary Shares registered in their names at the close of business on 03 September 2018.

The Company's share transfer books will be closed from 04 September 2018 to 10 September 2018 (both days inclusive) and will reopen on 11 September 2018. Valid transfers received upto 03 September 2018 at the Company's Share Registrar Office, Central Depository Company of Pakistan Limited, Share Registrar Department, CDC House, 99-B, Block "B", S.M.C.H.S., Main Shahr-e-Faisal, Karachi-74400, will be deemed in time for payment of the Second Interim Dividend - 2018 to the transferee.

Reminder for submission of the photocopy of CNIC / NTN (Mandatory)

The Individual Members who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Company / Share Registrar, are once again reminded to send the same at the earliest directly to Company's Share Registrar, M/s Central Depository Company of Pakistan Limited, Share Registrar Department, CDC House, 99-B, Block "B", S.M.C.H.S., Main Shahr-e-Faisal, Karachi-74400. The Corporate Entities are requested to provide their National Tax Number (NTN). Please give Folio Number with the copy of CNIC / NTN details. The Shareholders who hold shares with Participants / Stock Brokers or with Central Depository Company may approach to provide the CNIC number / NTN details to their Participants / Stock Broker or to CDC to update the details in their electronic system. Reference is also made to the Securities and Exchange Commission of Pakistan (SECP) Notifications SRO 770 (I) dated August 18, 2011, and SRO 831 (I) 2012 dated July 05, 2012, which mandates that the dividend warrants should bear CNIC number of the registered member or the authorized person, except in case of minor(s) and corporate members. In case of non-receipt of the copy of a valid CNIC, the Company will withhold the dividend of such shareholders to comply with the said SRO's of SECP.

Submission of the NTN Details (Mandatory)

(i) The Government of Pakistan through Finance Act, 2014 has made certain amendments in Section 150 of the Income Tax Ordinance 2001 whereby different rates are prescribed for deduction of withholding tax on the amount of dividend paid by the Companies. Now these rates as per the Finance Act - 2017 are as under:

(a)	For Filers of Income Tax Return	15%
(b)	For Non-Filers of Income Tax Return	20%

To enable the Company to make tax deduction on the amount of cash dividend @ 15% instead of 20% all the shareholders whose names are not entered into the Active Tax-payers List (ATL) provided on the website of FBR, despite the fact that they are filers, are advised to make sure that their names are entered into ATL before the start of book closure date for entitlement to payment of Dividend i.e. 04 September 2018, otherwise tax on their cash dividend will be deducted @ 20% instead of 15%.

(ii) For any query/problem/information, the investor may contact the Share Registrar: The Manager, Share Registrar Department, Central Depository Company of Pakistan Limited, telephone number: 0800 - 23275 (Toll Free), e-mail address: info@cdcpak.com and /or the Company: Ms. Wajih Khan, telephone number: +92- 21-35660062 e-mail address: wajih.khan@unilever.com.

(iii) The corporate shareholders having CDC accounts are required to have their National Tax Number (NTN) updated with their respective participants, whereas corporate physical shareholder should send a copy of their NTN certificate to the company or its Share Registrar M/s Central Depository Company of Pakistan Limited, Share Registrar Department. The Shareholders while sending NTN or NTN certificates, as the case may be, must code Company name and their respective folio numbers.

According to clarification received from Federal Board of Revenue (FBR), withholding tax will be determined separately on 'Filer/Non-Filer' status of Principal Shareholder as well as Joint Holder(s) based on their shareholding proportions of joint holding / joint account. In this regard, all shareholders who hold shares with joint shareholder, are requested to provide shareholding proportions of Principal Shareholder and Joint-Holder(s) in respect of shares held by them, to our Share Registrar, M/s Central Depository Company of Pakistan Limited, Share Registrar Department, CDC House, 99-B, Block "B", S.M.C.H.S., Main Shahr-e-Faisal, Karachi-74400, in writing, otherwise it will be assumed that the shares are equally held by Principal Shareholder and Joint -Holder(s). Form is available at company's website.

Dividend Mandate (Mandatory)

According to provision of Section 242 of the Companies Act 2017 and reference to SECP Circular No. 18 of 2017, any dividend payable in cash after 31 October 2017, shall be paid through electronic mode directly in to bank account designated by entitled shareholders. Shareholders having physical holding shall submit the prescribed Dividend Mandate Form to the Company's Share Registrar. The shareholders who hold shares with participants/stock brokers or with Central Depository Company shall submit the prescribed Dividend Mandate Form to their participants/stock brokers or CDC with a copy of the Dividend Mandate Form to Share Registrar of the Company. Dividend Mandate Form is available on company's website.

Any change of address of Members should be immediately notified to the Company's Share Registrars, M/s Central Depository Company of Pakistan Limited, Share Registrar Department, CDC House, 99-B, Block "B", S.M.C.H.S., Main Shahr-e-Faisal, Karachi-74400.

Karachi
Dated: 28 August, 2018

AMAN GHANCHI
Company Secretary