



**UNILEVER PAKISTAN FOODS LIMITED**  
**AVARI PLAZA, FATIMA JINNAH ROAD, KARACHI-75530**  
**Tel: 35660062**

## **Notice of Annual General Meeting**

**Notice is hereby given that the 15<sup>th</sup> Annual General Meeting of Unilever Pakistan Foods Limited will be held at Pearl Continental Hotel, Club Road, Karachi, on Thursday, April 18, 2013, at 03:00 p.m. to transact the following business:**

**A. Ordinary Business**

1. To receive and consider the Company's Financial Statements for the year ended 31 December 2012, together with the Reports of the Auditors and Directors thereon.
2. To approve and declare dividend (2012) on the Ordinary Shares of the Company. The Directors have recommended a final cash dividend of 660% (or Rs.66.00 per share) on the Ordinary Shares. Together with the first interim dividend of 250% (or Rs.25.00 per share) and second interim dividend of 250% (or Rs.25.00 per share) already paid, the total dividend for 2012 will thus amount to 1,160% (or Rs.116.00 per share).
3. To appoint Auditors for the ensuing year, and to fix their remuneration. (Messrs A.F. Ferguson & Co., Chartered Accountants, retire and being eligible have offered themselves for re-appointment)

**B. Special Business**

4. To approve the remuneration of Executive Directors including the Chief Executive.

**[Notice of the AGM and Statement as required by Section 160(1) (b) of the Companies Ordinance 1984 in respect of the special business to be considered at the meeting is being sent to the Members with Annual Report and Financial Statements 2012.]**

By Order of the Board

Karachi  
March 22, 2013

**Amar Naseer**  
Company Secretary

**Notes:**

1. The Individual Members who have not yet submitted photocopy of their valid Computerized National Identity Card (CNIC) to the Company / Share Registrar, are

once again reminded to send the same at the earliest directly to Company's Share Registrar, M/s Famco Associates (Private) Limited, State Life Building, 1-A, 1<sup>st</sup> Floor, I.I. Chundrigar Road Karachi. The Corporate Entities are requested to provide their National Tax Number (NTN). Please give Folio Number with the copy of CNIC / NTN details. Reference is also made to the Securities and Exchange Commission of Pakistan (SECP) Notifications SRO 779 (I) dated August 18, 2011, and SRO 831 (I) 2012 dated July 05, 2012, which mandates that the dividend warrants should bear CNIC number of the registered member or the authorized person, except in case of minor(s) and corporate members.

2. Share Transfer Books will be closed from April 12, 2013 to April 18, 2013 (both days inclusive) when no transfer of shares will be accepted for registration. Transfers in good order, received at the office of Company's Share Registrar M/s Famco Associates (Private) Limited, 1<sup>st</sup> Floor, State Life Building No. 1-A, I.I. Chundrigar Road, Karachi-74000 by the close of the Business on April 11, 2013 will be treated in time for the purpose of payment of Final Dividend to the transferees.
3. All Members / Shareholders are entitled to attend and vote at the meeting. A Member may appoint a proxy who need not be a Member of the Company.
4. Duly completed instrument of proxy, and the other authority under which it is signed, or a notarially certified copy thereof, must be lodged with the Company Secretary at the Company's Registered Office (1<sup>st</sup> Floor, Avari Plaza, Fatima Jinnah Road, Karachi) at least 48 hours before the time of the meeting.
5. Any change of address of Members should be immediately notified to the Company's Share Registrars, M/s Famco Associates (Private) Limited, State Life Building 1-A (1<sup>st</sup> Floor), I. I. Chundrigar Road, Karachi.

CDC Account Holders will further have to follow the under-mentioned guidelines as laid down by the Securities and Exchange Commission of Pakistan:

**A. For Attending the Meeting:**

- i) In case of individuals, the account holder or sub-account holder and / or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall authenticate his / her identity by showing his / her original Computerised National Identity Card (CNIC) or original passport at the time of attending the meeting.
- ii) In case of corporate entity, the Board of Directors' resolution/power of attorney with specimen signature of the nominee shall be produced (unless it has been provided earlier) at the time of the meeting.

**B. For Appointing Proxies:**

- i) In case of individuals, the account holder or sub-account holder and/or the person whose securities are in group account and their registration details are uploaded as per the Regulations, shall submit the proxy form accordingly.
- ii) The proxy form shall be witnessed by two persons whose names, addresses and CNIC numbers shall be mentioned on the form.
- iii) Attested copies of CNIC or the passport of the beneficial owners and the proxy shall be furnished with the proxy form.

- iv) The proxy shall produce his/her original CNIC or original passport at the time of meeting.
- v) In case of corporate entity, the Board of Directors' resolution / power of attorney with specimen signature of the person nominated to represent and vote on behalf of the corporate entity, shall be submitted along with proxy form to the Company.

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